



IMPORTANT RACE INFORMATION



Star Entertainment will provide a "betting window" person who'll handle calculations and advise volunteers on ticket procedures and payouts. We will train your betting window volunteers all at once and this will be done 15 minutes prior to Race #1. We will require three 8 foot tables (24') for our ticket windows. Our windows are adjustable for smaller venues and less tables may be used.

It is vital that your organization has enough change available to run the event. We recommend at least \$600 - \$1000 in change will be needed to be on hand, possibly more depending on the size of your crowd. Change recommended is 80% \$1 bills, 10% \$10 bills and 10% \$5 bills. Your guests may be stopping at an ATM and receiving cash. Most ATM's dispense \$20 bills.

The optional ***Auction Race*** is usually the last scheduled race of the evening, but can be placed at any point in your race lineup. Remember to have the ***Auction Race*** placed in your program. 10 horses with no names. The horses will be auctioned off to the high bidders throughout the evening between the races by our MC.

Event organizers are to provide the proper amount of volunteers to insure the event goes smoothly. Minimum volunteers needed to work the betting windows are 6. We recommend 11. You will also need to supply a volunteer to work the money room and handle all cash transactions. We are legally not allowed to handle your money. Other volunteers will be needed to assist in the running of the event. IE: admission door, raffle ticket sales...etc.

We are not responsible for the printing of the race programs which have all the horses names and print advertising. If your program has any unsold horses, please assign a name to the unsold horses so as to round out the program. Don't leave blank spaces. It may be possible to sell these horses at your event. ALL HORSE RACES CONSIST OF 10 HORSES RUNNING PER RACE. You can have as many races as you want but all will have 10 horses running per race.

Setup crews will be arriving at your event approximately 2 hours prior to start time. Please have venue open and available.

If your organization wants to have any on screen advertising or pictures on the video screen, you have the following options. We use ***standard*** DVD players and no laptop is available.

1. Present your images through your own laptop through our projector with your cable and power source.
2. Burn all your images or presentation onto a DVD that will play through a ***standard*** DVD player and we will gladly play it through our video system. Burn your DVD on a LOOP so it can play continuously. FYI